**ISTRUCTIONS**

Fire safety rules and emergency procedures

**DEAR GUESTS**!

**We ask you to follow the rules of fire safety**:

Don’t use electrical heating devices (including electric kettles, coffeepots and others).

When leaving the room, please remember to turn off the TV, the radio, the conditioner, the lights and etc.

Don’t keep flammable substances or materials in rooms.

Please remember to turn off the hot water and the cold water tap

Don’t leave the windows open

Don’t smoke inside the hotel. Smoking inside the hotel is STRICTLY PROHIBITED by order of government regulations.

Report the defects of the lighting and electrical appliances to the hotel manager.

**In case of fire in your room:**

* **Remain calm**
* Leave the room and close the door and follow the sights
* Go down to reception. Use stairs and not lifts.
* Inform the hotel manager about the fire.
* Proceed as directed by the administration.

**In case of fire out of your room:**

* When building alarms sound, leave your room after close windows and doors
* Go down to reception.
* Use stairs and NOT LIFTS.
* Proceed as directed by the administration
* If the corridors and stairwells filled with smoke heavily and cannot leave the room, stay in your room
* Immediately report the incident to the receptionist to the extension – 400.

Number of fire department – (9)01

Close the door of your room. Close the gap and vents are moistened with water, towels and bedding.

Go to the window and call for help, using improvised means or voice.

If the smoke inhalation has gone to your room, use protective hoods or other available means, such as a wet towel to protect the respiratory system.

There are evacuation stairs on the floors that lead to the street.

Call 400 (administration) or 8(Manager) in the case of fire.

 When evacuating, residents should register at the main entrance.

**WE WISH YOU A PLEASANT STAY IN OUR HOTEL! ADMISTRATION**